



# A Guide to Starting a Business in Angels Camp



REDEFINING THE RUSH<sup>SM</sup>

# WELCOME TO ANGELS CAMP



We are pleased that you are considering Angels Camp as the location for your business. We appreciate the importance of our local business community and the benefits that successful growing businesses bring to our community. We are here to help and offer services and programs to assist in the growth and success of your business.

The following information is provided to assist you through the process of establishing or expanding your business in Angels Camp. At any time throughout this process, feel free to contact the Director of Planning and Building at (209) 736-1346 or [coa@angelscamp.gov](mailto:coa@angelscamp.gov) for answers to your questions.

One of the basic steps in starting your new business is to review applicable City, County, State and Federal regulations and obtain any necessary licenses or permits. The following lists some of the requirements at each level of government. It is a general guide and should not be considered an all-inclusive checklist. Requirements vary depending on the type, size, location, etc., of the business.

## Zoning Regulations

Before you sign a lease or apply for any permits, it is important that you check with the City of Angels Planning Department to ensure that the proposed use is allowed on the property. While most permits can be obtained quickly, certain types of permits may take up to 3 to 6 months and include a public hearing.

## Planning Department

(209) 736-1346  
[angelscamp.gov](http://angelscamp.gov)

## Fictitious Business Name

If you intend to name your business anything other than your personal name, you must file a Fictitious Business Name Statement with the Calaveras County Clerk's Office.

## Calaveras County Clerk

(209) 754-6371  
<http://clerk.calaverasgov.us/>

## Business License

A business license is an annual tax you pay for doing business within the city boundary. It is required before any business is conducted within the City, even if your place of business is physically located outside the City. You will need to contact City Hall to apply for a business license.

## City of Angels—City Hall

(209) 736-2181  
[coa@angelscamp.gov](mailto:coa@angelscamp.gov)

## Water/Sewer Service

If you will be responsible for the water and sewer bill at your business location, please contact City Hall for an application.

## Banking

Separating business and personal accounting is essential. Contact the bank of your choice directly. Angels Camp has branches of five national banks. You may need a Fictitious Business Name Statement to open a business account.



# ANGELS CAMP PERMITS

## Planning Permits

Many businesses can be started with few permits; however, other more intensive businesses will often require special permits before the business can begin operations. These are Conditional Use Permits and Planned Development Permits and usually require environmental review and public hearings. These permits will take time to acquire, so factor this into your plans. Furthermore, if you have a home-based business including a vacation rental, you will need to apply for a Home Occupation Permit. Please contact the Planning Department for these permits.

## Sign Permits

Before ordering or installing a new sign or modifying an existing sign, please contact the Planning Department. All signs need a permit including any temporary signs, such as banners, window signs, or flags. A building permit may also be required for sign installation. Most sign applications can be reviewed by the Planning Department. However, if the business is located in the Historic District, all signs have to be reviewed by the Planning Commission.

## Building Permits

A building permit is needed for all construction in the City. In most cases, a permit is also required for replacement of existing construction, additions, remodeling, and commercial tenant improvements. Contact the Building Official with any questions regarding building codes. You may have to contact the Fire Marshall to see if the building meets current California Fire Codes. Demolition permits may also be issued at the time of building permit submittal. If the business is located in the Historic District, all changes including painting may have to be reviewed by the Planning Commission.

Planning Department  
571 Stanislaus Ave #J  
Angels Camp, CA 95222  
(209) 736-1346

Building Department  
571 Stanislaus Ave #J  
Angels Camp, CA 95222  
(209) 736-1346

City Fire Marshall  
1404 Vallecito Road  
Angels Camp, CA 95222  
(209) 736-4081

# COUNTY AND STATE PERMITS

## Fictitious Business Name

If you regularly transact business in the State for profit under a fictitious business name, you will need to file a Fictitious Business Name Statement with the County Clerk's Office at 891 Mountain Ranch Road, San Andreas, CA 95249, (209) 754-6371.

## Health Permits

Contact the County Environmental Health Department at 891 Mountain Ranch Road, San Andreas, CA 95249, (209) 754-6399 for the appropriate permit if your business/project is associated with any of the following: retail food sales, public pools/spas, farmers markets, medical waste, hazardous waste, tattooing, body piercing, permanent cosmetics, landfills, compost facilities, or trash trucks.

## Board of Equalization

Every person, firm, partnership, or corporation intending to sell tangible goods ordinarily subject to sales tax is required to apply for a California Seller's Permit. Wholesalers, as well as retailers, must apply for a permit for each place of business. You must obtain a Sellers Permit whether your business is commercial or home-based or sales or repair oriented. If you have questions or want to apply for a Sales Tax/Seller's Permit and/or Resale Certificate, contact the Board of Equalization at (916) 227-6700 or online at boe.ca.gov.

## Employment Development Department

If you pay your employees in excess of \$100 during a calendar quarter, contact the Employment Development Department for requirements pertaining to State Income Tax withholding, and Unemployment and Disability Insurance at (800) 300-5616 or at edd.ca.gov.

## Franchise Tax Board

For information on the personal or corporate state taxes resulting from your business activities, contact the Franchise Tax Board at 3321 Power Inn Rd #250, Sacramento, CA 95826-3893, (800) 338-0505 or ftb.ca.gov.

## Internal Revenue Service

For information on an Employer Identification Number (FEIN) or Federal Withholding Taxes, please contact the Internal Revenue Service (IRS) at 4643 Quail Lakes Drive, Stockton, CA 95207, (209) 942-1910 or online at irs.gov.



# IMPORTANT NUMBERS

## City of Angels:

### City Hall

584 S. Main Street • Angels Camp, CA 95222  
(209) 736-2181 • Fax: (209) 736-0709  
angelscamp.gov

### Planning Department

571 Stanislaus Ave #J  
Angels Camp, CA 95222  
(209) 736-1346

## Local Utility Agencies:

### AT&T

(800) 288-2020 • att.com

### PG&E

(800) 743-5000 • pge.com

### Calaveras Public Power Agency

(209) 293-7211 • dda@volcano.net

### Mother Lode Propane

(209) 736-0070 • heritagepropane.com

### Amerigas

(209) 736-1160 • amerigas.com

### Campora Gas Service

(209) 736-0449 • campora.com

### JS West Propane

(209) 736-4799 • jswest.com

### Ebbetts Pass Gas

(209) 795-1391

### Golden State Cellular

(209) 736-0657 • goldenstatecellular.com

### Comcast

(800) COMCAST • comcast.com

### SEI Waste Connections

(209) 795-7532 • wasteconnections.com

## Additional Resources:

### Destination Angels Camp Development Corporation

(209) 736-0088  
destinationangelscamp.com  
angelscampfun.com

### Angels Camp Business Association

(209) 736-1333 • angelscampbusiness.com

### Calaveras Visitor's Bureau

(209) 736-0049 • gocalaveras.com

### Small Business Development Center, San Joaquin Delta College

(209) 954-5089 • sbdc.deltacollege.edu

### Calaveras County Office of Education

(209) 736-4662 • ccoe.k12.ca.us

### Columbia College

(209) 588-5100  
http://columbia/yosemite.cc.ca.us

### Calaveras Enterprise

(209) 754-3861 • calaverasenterprise.com

### The Pine Tree

(209) 768-3929 • thepinetree.net

### The Union Democrat

(209) 532-7151 • uniondemocrat.com

### Century 21 Realty

(209) 736-5930 • angelscamprealestate.com

### Priority Realtors

(209) 736-5800 • priorityrealtors.com

### Vintage Realty

(209) 736-9191 • vintage-realty.com



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Works Photography

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**ANGELS  
CAMP**  
CALIFORNIA

A cartoon frog character wearing a backpack and a hat, standing next to the text. The frog is green and has a friendly expression. It is wearing a brown hat and a backpack with a white bag hanging from it.