

## **Angels Camp Museum Commission Minutes March 16, 2017**

**Commissioners present:** Bob Hillis, Ron Rivera, Tad Folendorf, Joe Oliveira, Bob Petithomme, Anne Forrest, Marilyn Smith

**Commissioners absent:** None.

**Others in attendance:** Kim Arth, Angels Camp Museum Director, Scott Behiel – Angels Camp Mayor

**Public in attendance:** None

**Call to order** at 8:32 AM by Commission Chairman, Ron Rivera

**Pledge of Allegiance.**

**Approval of Agenda:** Bob Hillis made a motion to approve the agenda and seconded by Marilyn Smith. The agenda was approved.

**Approval of February 16, 2017 Minutes:** Bob Petithomme said he wasn't sure about the item in the minutes in red and Ron said he would remove the comment. Bob P. also said he liked the idea from the minutes that Jim Miller thought it would be a good idea to pursue getting a fiberglass horse for the carriage house. Anne made a motion to approve the minutes as modified and seconded by Joe. The minutes were approved.

### **Reports:**

**Volunteer Recruitment – who did their homework?** Ron said he had contacted a neighbor who would make a good candidate but he said the neighbor had too much on his plate now with family issues. Ron said he would continue to pursue this person for the future. Ron said he had two other candidates to talk to. Tad said he hadn't pursued anyone. Bob H. said he has been talking to friends for the past two years but hasn't been able to get anyone. Bob P. said he may have found someone who would be interested. He also asked for another copy of the handout for recruitment and Kim provided him with more copies. Kim said the handout was on the museum web site. Marilyn said she may have two interested parties. Joe said he hadn't found anyone. Anne said she hadn't looked for anybody and asked about the person who had talked to the education committee but it seems that she was **not** a fit for our requirements.

**Loaned Artifact Agreements Projects Update:** Marilyn said **she** was working on the project and redoing the old loan agreement forms. She briefly described the activity as working to get the loaned artifacts agreements up to date by calling or e-mailing the owners of the artifacts. She said she and Kim had worked out 10 items to work with initially out of the 164 total loaned items. She has been working with the collections committee also. She mentioned the Mark Twain bust on loan and the carriage house wagon from the Native Sons.

**Collection Photo Scanning Digital Database project update:** Ron said he has been working in the room in the back of the carriage house digitizing photographs. Ron said It is a slow process but I will keep at it. There many thousands of photos that in the future will be accessible. This is down the road but the first step it to get the photos digitized.

**Museum Foundation Report - Karen Strand, Foundation President:** Ron said that Karen could not make the meeting so he presented the following information about the foundation activities.

Collections Preservation grant – Gina Milani is working on this and through this grant the museum will be able to hire a consultant for preservation training.

**Wagon Sponsorship program** – Kathy Dodge is continuing to work on this and I believe we have 3 more wagon left to sponsor. They are still gathering the information for the remaining wagon signs.

**Lectures:** The last lecture was on March 5<sup>th</sup>. The last lecture was on the Sole Trader Act and about 30 people attended. Lectures are scheduled for the 1<sup>st</sup> Sunday of each month. I would hope to see some of the commissioners attend these lectures. (A chance to prosper)

**Botany Interpretive Sign Project Jacque Hash** is working with the garden club and they have identified the various plants around the grounds. She is working to get signs to identify the various plants.

**Museum membership activity:** The current number of members is 91.

**Education Committee Meeting:** Joe said the education committee meeting was cancelled and is rescheduled for March 31<sup>st</sup>.

**Collections Committee – Bob Petithomme:** Bob P. read the notes from the March 16<sup>th</sup> meeting. Notes below:

The members of the committee present at the meeting were: Bob Petithomme, Bob Hillis, and Marilyn Smith the alternate committee member.

Keith Anderson and Earl Henley presented a packet of historical papers pertaining to the history of the wool growers in our area and proposed to donate these historic papers (newspaper articles, photographs, bills of sale, etc.) along with shearing tools and equipment to our museum with the intent that the museum develops a display as a tribute to his family and other families that were a part of this history. They also offered to donate their time to help plan and construct the exhibit and provide financial support for the endeavor. The committee member voted to accept the donation and to review the documents and equipment that Anderson and Henley wish to donate and to review and select the objects suitable for the exhibit. Keith also offered to donate other items include:

- Door from Dr. Allasio's office
- Dr. Albas iOS's business license
- Old Foundry blueprints
- 1936 frog jump entry car
- Frog Jump admission ticket

Scott asked about the donation and Kim replied that the foundation handles all donations of money. Scott also questioned why we had 4 members on the committee and it was stated that Marilyn was an alternate and only three members were together for their meetings. We discussed this issue and it was decided that Marilyn would not be on the collections committee. Scott asked why the acceptance of items was not voted on by the entire board. It was decided that in the future when both the collections committee meets and evaluates the items donated they would put this information into the agenda for the entire board to vote on the items. It was decided the education committee would also handle their activities the same way. Each of the committees would submit their information for their agenda items to the chairman to include the information into the agenda. Ron said that Information would have to be sent to the chairman the week before the monthly meeting. Kim asked Bob P. if he could send her his notes from prior meetings.

**Museum Updates – Kim Arth, Museum Director:** Kim said that the foundation had received a donation of \$75,000 which will take care of the electrical installation for the air conditioning units.

- HUGE Thanks to the Wings of Freedom Foundation for their generous donation of \$75,000 towards the electrical needed to complete the heating and air conditioning system project in the Carriage House, museum advertising including Before-The-Movie ads at the Angels Theatre, and the repair of the back exit staircase including the addition of an ADA accessible wheelchair lift on the Main museum building to improve visitor safety and experience; all important and pivotal projects for advancing the museum.
- The museum insulation project is completed and the Carriage House is open to the public. The Museum Team extends a huge thank you to Council for resolving this issue and helping to preserve the carriages and wagons for future generations.
- Staff coordinated with Vallecito Conservation Camp to move all the wagons on four separate dates. The museum staff simply could not have completed the insulation project without the Camp's much appreciated support. In addition, the crew repaired leaks and vents in the Carriage House, re-sealed all the windows, dug drainage trenches around the building and helped with other museum grounds projects.
- Light ballasts in the Carriage House have been repaired thanks to High Country Builders, Inc.
- Museum staff have relocated both the Bain Wagon and the Hay Wagon from the Pole Barn to the Carriage House so that the wagons can be included with the carriage and wagon collection. This relocation also frees up space in the Pole Barn for other exhibits.
- Many thanks to Dennis Aufdenkamp for the donation of the DeVeggie Brothers Produce Wagon to the Museum. The wagon was delivered on March 3 and is now on display in the Carriage House.
- Angels Camp Museum will be included in new menu advertising at Mike's Pizza.
- The museum has invited the front desk staff at WorldMark, Best Western and Travelodge for a tour of the museum to help them better understand all that the museum has to offer so that they can relay that to their resort guests. WorldMark staff continue to generously distribute museum brochures, display flyers, and refer guests.
- Staff are conducting outreach to local school teachers inviting them to visit the museum for free to learn more about how to schedule a guided tour for their students. Grades 4-6 educational packets are also posted on the museum's webpage. The Education Coordinator developed the packets to send to all teachers prior to their school field trip. The packets include background information, pre- and post-visit activities, and suggested reading resources.
- Museum Director continues working in Collections on accessioning newly donated artifacts. Artifacts donated in 2015 to present have been completed with entries added to the PastPerfect database. Most of these artifacts are on display in their 'home' exhibit.

## LOOK AHEAD

- Guided Tours of the New Exhibit every Thursday in March! *Medicine in the Gold Rush* tours are on the following Thursdays: March 23 and 30 at 1 p.m. Docent-led tours are free with museum admission.
- Guided tour by docents on March 26 for 60 visitors with 25 historic cars from the National Antique Car Club.
- Guided tour by docents on March 29 for 50 6th grade students from Jenny Lind Elementary.
- Lecture scheduled on April 2 by Jeff Olsen who will speak about the "History of the Angels Theatre and Movies Filmed in the Gold Country."
- Living History Day on April 8. History comes alive on the second Saturday of April and May as docents demonstrate their craft in the artisan's exhibits, including carpentry, print shop and weaving.

- Guided tour by docents on April 11 for 50 6th grade students from Jenny Lind Elementary.
- The Museum will be closed for Easter on April 16.
- Volunteer Appreciation Dinner April 21.
- Museum outreach booth at the Resource Connection's annual Children's Fair at Bret Harte Union High School on April 29.

### **New Business**

**Review and discuss training on the regulations of the Brown Act:** Ron said he contacted the city to determine what is available and found that they don't offer anything on this. Scott further discuss the committee and he said the city had eliminated committees. Scott said he thought there was some on line training facility available for the Brown Act and he said he would find out what that was and inform Ron of his findings.

**Determine how to keep museum commission information booklet up to date:** Ron said he had received an updated version of the city code 2.50 for the museum that he will distribute to each of the board members for their booklets. Ron asked Anne since she was the author of the booklet if she would take responsibility for keeping the booklet up to date. She requested that if anybody knows of required changes they should let her know.

### **Commissioner Reports**

#### **Your Activities this past month:**

Ron said he was worked on activities for the foundation as well as doing the photo digitizing.

Bob H. said he had worked at the history day at the museum on March 11.

Bob P. said he worked on preparing the notes for this meeting.

Tad had to leave early so nothing to report.

Marilyn said she had made her first contact on the maps.

Joe said he had worked at the history day at the museum and he would be handling a senior museum tour this afternoon.

Anne said she had nothing to report.

Adjournment: A motion to adjourn was made by Bob P. and seconded by Anne. The meeting was adjourned at 9:33 AM.

**Next meeting April 20, 2017 at 8:30AM in Museum Conference Room  
Minutes submitted by Ron Rivera**