1. **CALL TO ORDER:** The meeting was called to order at 8:31 by Chair Ron Rivera.

2. **PLEDGE OF ALLEGIANCE:**

3. **AGENDA:** MOTION to approve the agenda as presented made by Marilyn Smith, seconded by Brian Connery and approved 7-0.

4. **PUBLIC COMMENT:** Anne Forrest introduced Jana Bidwell as her replacement. Jana’s appointment was made at the Council’s September 18th meeting. Anne said that she had been told by City Hall that she could continue to take minutes if so desired even though she is no longer a voting member of the Commission.

5. **MINUTES OF THE AUGUST 15, 2018, MEETING:** MOTION to approve as presented made by Bob Hillis, seconded by Bob Petithomme and approved 6-0, with Marilyn Smith abstaining.

6. **EDUCATION COMMITTEE REPORT:**
   a. Bob Hillis reported that the museum has one new docent, Tom Pettis, who is working out very well.
   b. He said that he needs new members on his committee because it now just himself and Jim Miller. ACTION: Jana Bidwell and Brian Connery to join the committee.
   c. Bob said that he has placed a thank you card for Kim Arth at the front desk and it will be there until Monday morning for commissioners to sign.

7. **COLLECTIONS COMMITTEE:**
   a. Bob Petithomme reported no artifacts had come in. However, Chuck Schneider said that the office had accepted Dr Albasio’s chair from his office when it was brought in to be donated. It will become part of the Medical exhibit.
   b. Bob Hillis mentioned that there had been two donations of sets of gold scales and that money had been donated for their display cases.
   c. ACTION: Bob Petithomme to convene the committee as soon as possible to discuss these items.
d. Tad Folendorf recommended that staff keep a written record of comments made by visitors that relate to a family member or experiences that may relate to artifacts or displays. The purpose would be to be able to contact these people for more information in the future. 
ACTION: Chuck to discuss with staff as to feasibility.

8. MUSEUM FOUNDATION:
   a. Karen Strand reported that the September 8th dinner at Utica Mansion was a success with 115 attendees. The funds will go to the education programs.
   b. October 14th is the next lecture and features Lee Stetson, renown John Muir re-enactor. They expect a large crowd. ACTION: Karen to find out if Lee Stetson is willing to have his talk videotaped for future use.
   c. They are still working on the pergola installation. The pergola cannot be attached to the building and some parts were damaged in transit.
   d. She reported that the deck and steps are on hold until they review how much money is still in that account.

9. MUSEUM UPDATE:
   a. Chuck Schneider reported that admissions and sales have been down for July and August compared to 2017. Two reasons: the museum is closed on Wednesdays plus the smoke and excessive heat affected tourists.
      i. Marilyn Smith said that she has observed during her time at the museum that Mondays are usually dead and Wednesdays were busier. She suggested we explore closing on Mondays and opening on Wednesdays.
      ii. ACTION: Chuck Schneider to discuss with staff and City Hall about this possibility.
   b. Chuck reported that the next area they want to work on is setting up exhibits in the carriage house. He explained that what we have now are ‘displays’, but when artifacts are grouped to tell a story they form an ‘exhibit’.
      i. Anne mentioned that she had suggested we consider enlarging old photos that show some of the carriages in use for display on the carriage house walls. She has been in touch with Catherine Carnahan of Martin Studios who has the equipment to take photos or other artwork and turn them into canvas-painting quality displays. The canvas material and the ‘giclee’ finish ensures the finished product does not fade or deteriorate.
      ii. ACTION: Anne to contact Catherine Carnahan to see if she can join the next commission meeting at about 9:15 to talk about what would work and how to proceed.
   c. Chuck reported that part of the carriage house ceiling lights are not working. He’s called in Broglio Electric to review.
      i. He mentioned that the museum could use a donation of a small cherry picker to allow the staff to change light bulbs in the high ceilings.
d. He reported that all employees now have a city email address. It consists of their first and last names and @angelscamp.gov.

10. NEW BUSINESS:
   a. Anne noted that the Mark Twain Wild West Fest is Saturday, October 20. The committee is hoping that the Museum will participate with the Henry Angell’s Trading Post tent. Chuck said that they do not have enough staff at this time to set up and take down the tent or to staff the tent that day. Bob Hillis said he will be out of town on the day.
      i. ACTION: Anne to talk with Ernie Boire, Henry Angell re-enactor, to see if he can get some others to help. Anne will get some people to help with tent set up and take down.
   b. Anne reported that the Angels Camp Business Association will host a Candidate’s Night on October 10th at Bret Harte High School. She will send more information out when it’s available.
   c. Anne mentioned that the November ballot will have Measure C which is to approve a 0.5% sales and use tax increase for the City of Angels. She noted that part of the increase will help the museum.

11. COMMISSIONER REPORTS:
   a. **Brian**: He interviewed with Citygate and found it very interesting. He volunteered at the Museum.
   b. **Tad**: His home was the site of the Foundation’s event.
   c. **Bob Hillis**: Led a tour for 50 people and has another one Sunday the 23rd. He interviewed with Citygate.
   d. **Bob Petithomme**: Nothing to report.
   e. **Jana**: Nothing to report.
   f. **Anne**: Interviewed with Citygate. She asked if the Museum would consider doing some outside decorations this Christmas.
   g. **Marilyn**: Interviewed with Citygate. She has archived almost 600 items into the database. She mentioned we need a volunteer to photograph the artifacts so the photos can be entered into the database with the description. She is chairing the annual Christmas parade and hopes that the Museum will again have an entry.
   h. **Ron**: Worked on the agenda.

12. ADJOURNMENT: MOTION to adjourn made by Marilyn, seconded by Tad and approved 7-0. The meeting adjourned at 9:39 am.

Minutes taken by Anne Forrest