
CITY OF ANGELS PO Box 667, 200 Monte Verda St. Suite B, Angels Camp, CA 95222 P: (209) 736-2181

**CITY OF ANGELS
CITY COUNCIL SPECIAL MEETING AGENDA
MARCH 25, 2021**

Mayor	Alvin Broglio	Angels Firehouse
Vice Mayor	Jennifer Davis-Herndon	1404 Vallecito Road
Council Members	Jeremy Leonard	Angels Camp, CA
	Gretel Tiscornia	209-736-2181
	Isabel Moncada	
City Administrator	Melissa Eads	City Attorney Doug White

Based on guidance from the California Governors Office and Department of Public Health, in order to minimize the potential spread of COVID-19, compliance with all health and safety guidelines including masks and social distancing will be required and enforced. Please be respectful of COVID-19 mitigation requirements while on City Property and in the performance of City work.

This meeting will be open to the public. Seating capacity will be limited, on a first come first serve basis.

5:00 p.m. SPECIAL MEETING

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF THE AGENDA**
- 4. PUBLIC COMMENT**

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to five minutes per person.

- 5. REGULAR AGENDA**

- A. 2020/2021 Annual Goal Setting

- 6. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall 209-736-2181, melissaeads@angelscamp.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II) Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection in the City Administrator's Office at 200 Monte Verda Street, Angels Camp, CA 95222 during normal business hours. The Agenda is also available on line at www.angelscamp.gov.

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DATE: March 22, 2021
TO: City Council
FROM: Melissa Eads, City Administrator
RE: **2020 ANNUAL REPORT OF DEPARTMENT ACCOMPLISHMENTS PRESENTED BY THE CITY ADMINISTRATOR**

RECOMMENDATION

Receive an update on work completed in the 2020 calendar year.

A WALK THROUGH THE AGENDAS

Our last report to the Council was March 2020. Just after, COVID-19 changed the pace of our City, an event not soon to be forgotten. The unpredictable effects of COVID-19 would leave an already struggling City, one stretched to its limits on good days, facing challenges unknown to a generation of leadership. Yet, the culture of this Organization and its people met the challenge of COVID-19 including its threats to the economy, local businesses, and community health with grit and determination. Our Staff is dedicated to their City, they lean in to supports its success, they sacrifice for its prosperity, and they represent a “service above self” call to action. As City leadership we should commend our Staff for their grace, their willingness to support the health and wellbeing of coworkers and the community, and their advocacy of positive community messaging in support of public health. They truly held the line on public health mitigation, balanced the competing political pressures, and maintained safety as a priority.

COVID-19, CIVIL UNREST, FIRE TIMELINES

As COVID-19 spread throughout the world, it soon became known that Calaveras County would not be immune from its effects. On March 4, 2020 the Governor declared a State of Emergency in California. The City of Angels declared a State of Emergency on March 17, 2020. On March 19, 2020 the Governor issued a State-wide Stay at Home Order. At this time, “Non-essential” businesses were required to close. The Public Health Official for Calaveras County issued a Public Health Order on March 27, 2020. On April 7, 2020 the City Council adopted a resolution consenting to the enforcement of all health laws within the City by the County Public Health Officer. Mask requirements and curfews soon followed, business closures were enforced then modified and public health mitigation measures became common place throughout town.



Since March 2020, the City has advanced through the State’s current tiered system for reopening based upon determining factors of rate of community spread. To date, the City is in the Red Tier with 1,972 total cases, 51 deaths, and more than 17,000 vaccinated.

On May 25, 2020 George Floyd died after an arrest by the Minneapolis Police Department. Circumstances surrounding the death of Mr. Floyd sparked outrage and protests throughout the



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Nation. While many of the protests were peaceful, some turned violent and destructive. On June 2, 2020 the Angels Camp Police Chief issued a statement condemning the action of the Officers involved and calling for calm and peace. Chief Ellis states: *The City of Angels and our Police Department wish to join with the community in expressing our disappointment with the actions of the police officers involved in the death of George Floyd in Minneapolis, MN. We respect the rights of all citizens to peacefully protest and demonstrate to express their outrage with the events in Minneapolis however, regardless of the pain caused and felt by these events; the rights of others must be respected. Disrupting the orderly flow of traffic, causing damage to persons and/or property as seen in many parts of our country is unacceptable, does nothing to right the wrong and cannot be tolerated in our community.*

On June 5, 2020 the City Council found that conditions or threatened conditions caused by the Civil Unrest warranted and necessitated the proclamation of the existence of a local emergency in the City. For the first time in known City history, in an effort to safeguard the rights of peaceful assembly and protest, to protect the safety of City residents, property and businesses as well as emergency and law enforcement providers, the City found it necessary to establish a curfew. Given the safety of the protest and the peaceful attendance of all demonstrators, the curfew was not enforced. A total of 75 law enforcement personnel from 6-7 agencies supported the Angels Camp Police Department in the management of the 300-400 person protest. Chief Ellis and the Department are proud of their partnerships with our neighboring law enforcement agencies, they are grateful for the support and were encouraged by the community response to the presence of law enforcement.

On July 31, 2020 the O'reilly fire broke out in the heart of the City, threatening the historic downtown. The fire, considered the most significant fire incident in recent history burned 10 acres, destroyed one home and damaged two others. The roof of the Angels Theater, the Catholic Church and homes in the historic district also caught fire but were quickly extinguished by fire personnel or local residents aiding in the fight. Evacuations were issued with Angels Police Department, Calaveras Sheriff Department and citizens going door to door to evacuate residents under immediate threat. Cal Fire resources, coordinated by Chief Rohrbaugh and Cal Fire Battalion Chiefs Brenton Brown and BJ Imlach included three (3) helicopters, three (3) planes, three (3) fire engines. Every District in the County sent support. Chief Rohrbaugh and the Department are grateful for the partnership with the County Sheriff, County Fire Districts and Cal Fire. Their quick response and resources prevented crisis and saved lives.



CITY EMPLOYEES

Labor agreements were negotiated for 2019 and 2020. All agreements with bargaining units expire in 2021 and are currently under negotiation. Staff will be delivering to Council a Classification and Compensation Study in April. Staff recommends all staffing changes be held until the Council is aware of the consultant recommendations for the study and the city-wide financial impacts of those results. Staff is training and developing the inputs of for Govinvest which is a program for Council to make data driven decisions about long term financial costs of labor negotiations.



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The Police Department was successful in meeting the Council's Goal to "Stabilize Police Service and Staffing" with the hiring of three (3) new Officers in 2020. Officers Anthony Sterrett and Michael Carson left the City in 2020. Officer Linayo was hired in February 2020, Sgt Savage and Officer Sanford were hired in October and November 2020 respectively. The Police Department Roster is full with a total of seven (7) sworn including four (4) Officers, (2) Sergeants, and the Chief.

City Hall lost several key employees this year, experiencing 100% turnover in the past 12 months. At the start of the year, Emily Orr our Finance Officer announced her resignation as did Wendy Forthum and Pam Satterfield both Accountants leaving the City shortly after the start of 2020. The City then welcomed Melissa Raggio, Andrea Mata, and Jessica Johnson into the newly vacated positions in January 2020. In September 2020 Jessica Johnson made the difficult decision to leave the City to balance the demands of childcare stemming from school closures caused by COVID-19. Jessica was replaced by Tara Foppiano in October 2020. In November 2020, Susan Wegner retired from the City and was replaced by Rose Beristianos.

This level of turnover in City Hall amidst the challenges of managing an internal and external pandemic response, the O'reilly fire, civil unrest, economic uncertainty, relocation, an advanced project delivery workload, as well as the challenges and strain social distancing, mask wearing and technology adaption has placed on an organizational structure that was already strained on good days, is unprecedented. With no redundancy built into these positions, our new City Hall team of five (5) has risen to the challenge, they battle the days with antiquated policies, neglected equipment and technology, and a loss of institutional knowledge. While many of them are new to City government, they have taken on their duties for the first time with grit, determination, and tenacity. We are a team that won't take no for an answer and after this year, there is no challenge that we can't tackle. Only now with grace and experience.



Water and Wastewater also saw personnel changes this year. Dave Porovich was promoted to the Public Works Foreman position in January 2020 and Chris O'Flinn was reclassified to the Public Works Superintendent as the result of an organizational restructuring to provide for increased coordination of water and sewer collections and distribution. The Assistant Engineer position was eliminated in this restructuring. Public Works employs a team of five (5). Water and Wastewater Plants also lost Michael Kennedy and Josh Soluier. Josh quickly returned to a promotional opportunity and Lucas Weibe was hired to fill a vacant Operator in Training position in March 2021. The Plants also have a team of five (5). Turnover in our small Departments puts a considerable strain on existing staff. The loss and hiring of two (2) people within a Department of five (5) equates to 40% of that Departments staffing level.

Finally, due to COVID-19, the City laid off five (5) part time Museum Staff in March 2020. The Museum unfortunately has remained closed for the majority of the year, recently reopening with limited capacity this month. With Council direction the reorganization of the Museum Staff began in 2019 with the elimination of



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the Museum Director position. COVID-19 hastened this restructuring with employee layoffs, the contracting of staff augmentation with the Calaveras Visitors Bureau (CVB), and the co-location of the CVB and Museum. All of which was finalized by July 1, 2020. The Museum Commission was recently recommended by Council to be disbanded in March 2021.

The City has assembled a team committed to City success. This team, contract and personnel alike are working aggressively to achieve City and Community goals. Our contract teams continue to raise the bar in their respective Departments delivering aggressive project delivery schedules, assisting the City with improved standard operating procedures, and bringing a high degree of professional skill base to our community. Our City Staff likewise is committed to seeing our City move towards a sustainable future. They have been, and are committed to our culture, supportive of each other, and tackling critical issues within their Departments needed to move forward the Council's agenda.

Please take this time to recognize and celebrate Staff, please recognize the work that they do to catch up on deferred tasks, maintain the day to day, and advance the objectives of our future goals despite the obstacles of 2020.



NEW REVENUE, NEW INITIATIVES

Local

The City welcomed the newly passed November 2018 Sales Tax Measure, and the increase to the Transient Occupancy Tax in November 2019. Despite years of deficit spending, this revenue enhancement strategy was critically timed to sustain City operations through the uncertainty of the economic impacts of COVID-19. Because of the City's actions and the communities support, the City not only sustained operations during this crisis, we improved our financial position meeting reserve targets for the year and increasing our General Fund unrestricted fund balance from nearly \$685,000 in 2017/18 to

an estimated \$2 million in 2020. The City was not only able to accomplish the finance goals set within the three-year period, but also support the stabilization of the Police Department Staffing levels as well as provide for the minimum staffing requirements for fire response. The finance strategy, the staffing stabilization were critical actions needed to sustain the levels of crisis and challenges Staff faced in 2020. There was no margin of error in the decisions of the past three (3) years given the unforgiving nature of 2020.

State and Federal

Our Engineers with Dewberry Drake Haglan as well as the Calaveras Council of Governments have been instrumental in advocating and securing State and Federal funds for City projects. In addition to our regionally funded projects, Caltrans recently programmed \$30 million in intersection and ADA improvements in the State Highway Operations Protection Program (SHOPP) for the City of Angels. Of this programmed amount, nearly \$20 million is in intersection funding that will assist the City in coordinating infrastructure improvements necessary to support the access and development of the Foundry Lane



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extension. The City has been struggling to gain Foundry Lane access for more than 20 years. This access is a needed investment to support the future of the City's economic development interest and tax base. Our partnership and the support of Caltrans is a demonstration of what can be accomplished with teamwork. In addition, Caltrans has secured funding in the amount of \$2.270 million for all phases of the SR 49 Sidewalk Project including the segment from the Serbian Church to the Historic Downtown with landscaping and irrigation to be included. This partnership with Caltrans is providing the opportunity for the City to execute its community supported and approved Main Street Plans as well as helping us to meet the goals and objectives of our Citygate 5 -Year Plan to increase access to our Historic Downtown and preserve our small-town culture. It is a great success to see the financial planning of the City merge with Community Mainstreet Plans into projects delivered with leveraged State and Federal funds and at little to no cost to our residents.

GRANT FUNDING SUCCESSES

Departments have taken the lead in seeking alternative revenue sources leveraging opportunity for staff augmentation and equipment purchase. Successes in 2020 include the following:



The City of Angels hired Lori Adams with Adams Ashby in 2019. Lori has worked aggressively to secure Community Development Block Grants (CDBG) on behalf of the City recently securing \$250,000 for the design of the Angels City Fire Department. In 2018-2019 Council direction was to better utilize the Hydrox Campus. This goal was supported by Citygate in the 5-Year Plan. Currently, the grant design project will create a public safety campus co-locating Police and Fire, building a City Emergency

Operations Center (EOC) and training spaces. It is the intent of Staff to move forward with an application for a construction allocation in FY 2021-2022 and upon completion of the design phase.

Adams Ashby has also secured an award of \$68,000 to support economic development efforts offered by Destination Angels Camp. An application in the amount of \$247,000 will also be forthcoming in April 2021 allowing Destination Angels Camp to provide grants/loans to City businesses affected by COVID-19 as well as equipment to support the Utica Park Kitchen upgrades and backup power generation.

Amy Augustine with Augustine Planning and Associates serves as the Contract City Planner. Amy was recently successful in securing \$300,000 for the City through CalOES for generators to support the Water Treatment Plant, City Hall, the Police Department refueling station, and the Sierra Hope Food Bank. This award of Cal OES funding was critical to City infrastructure replacing a more than 30-year-old generator supporting the water treatment plant and providing a power source to fuel fire trucks and police vehicles in the event of Public Safety Power Shutoffs (PSPS). This grant award was announced earlier this month. Amy also continues to work aggressively on behalf of the City and the Angels Camp Community Club to seek



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\$4,998,000 in funding for the Utica Park rehab and expansion. An application was submitted this month and notification of this grant is expected late Summer 2021.

Chief Ellis secured \$66,000 in funding including \$38,800 for a new vehicle purchase. The City Fire Department has applied for \$104,000 in grant funds for needed equipment and reports \$450,000 in Cal Fire Strike Team reimbursements.

FROM THE DEPARTMENTS, BUSINESS AS USUAL

Below are notes from our Department Staff highlighting efforts in 2020. Some items have made the agenda, many perhaps not, but we welcome the opportunity to share. Council should be aware; City resources are thin. There is no redundancy within the positions and in a typical year all resources go to the day to day operations. The fact that our team has sustained the level of crisis response experienced in 2020, in addition to advancing infrastructure project delivery while also maintaining the day to day operations, is impressive.

Our team not only maintained in this crisis, they improved! City finances, project delivery and service delivery are at improved levels in 2020 as a result of their leadership.

BUILDING AS OF FEBRUARY 2021

CONTRACT DEPARTMENT HEAD- BRIAN FRENGER

Staff Level of Support: 1 PT Contract

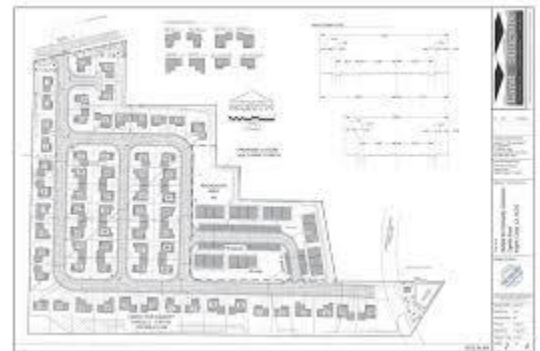
- ✓ Processed 142 (3/4 total for the FY) Building Permits, Compared to 234 in the Prior Fiscal Year. This was anticipated due to build-out of DeNova Homes with no new subdivisions ready for construction
- ✓ Processes Two (2) New Single-Family Residences, Compared to Six (6) in in the Prior Fiscal Year
- ✓ Processed 21 Commercial Permits, Compared to 40 in the Prior Fiscal Year
- ✓ Conducted 577 Individual Site Visits, Compared to 678 in the Prior Fiscal Year

PLANNING AS OF FEBRUARY 2021

CONTRACT DEPARTMENT HEAD- AMY AUGUSTINE

Staff Level of Support: 1 FTE and 1 PT Contract

- ✓ Reviewed Business Licenses
- ✓ Completed Ten (10) Home Occupations, 14 Completed in the Prior Fiscal Year
- ✓ Completed Two (2) Conditional Use Permits, 7 Prior Fiscal Year



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Planning Department Projects

Habitat for Humanity

- ✓ Approved 107 affordable housing units for extremely low, very low- and low-income families. Assisted applicant in negotiating the permitting process; circulated application, Prepared environmental documentation, staff reports, and presented project to Planning Commission and City Council.

Frog Jump Plaza

- ✓ Received Phase II Frog Jump Plaza Application

Foundry Lane

- ✓ Received direction and approval from Caltrans to proceed with securing access off SR 4 for Foundry Lane (south Foundry Lane connection); contacted landowner at the north end of proposed Foundry Lane to commence negotiations for north Foundry Lane connection

4/49 Commercial

- ✓ Coordinated with applicant and landowner for commercial development at SR 4/49; Coordinated with adjacent landowner to secure former Swendeman's parcel to facilitate access

Foundry Lane Future Development Area

- ✓ Ongoing coordination with landowners re: future use and plans for Foundry Lane Specific Plan development area

Pickled Porch Café

- ✓ Process general plan amendments, rezoning and design permits for occupancy

Save Mart Shopping Center Laundry

- ✓ Administrative Site Plan review for new self-serve laundry at the shopping center

Angel Oaks Place

- ✓ Planning permitting and environmental review commenced for 30-unit affordable housing apartment complex

Senior Housing

- ✓ Ongoing coordination with applicant on pending application and project design for senior housing

MACT

- ✓ Ongoing coordination with applicant on pending application for a Native American museum



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Greenhouse Gas Inventory

- ✓ Ongoing coordination with Calaveras Council of Governments and Calaveras County on a greenhouse gas inventory and climate action plan for the City/County. This will assist in streamlining analysis and reducing development costs during the environmental review process

SB743 Study

- ✓ Ongoing coordination with Calaveras Council of Governments and Calaveras County on a vehicle miles traveled (VMT) plan for the City/County. This will assist in streamlining analysis and reducing development costs during the environmental review process

Mark Twain Medical Center

- ✓ Ongoing coordination installing signal at Stanislaus/SR 49. Signal is installed, operational and, in March, approved and accepted by Caltrans.

General Planning Functions

- ✓ City Post Office – Lease Renewal Completed
- ✓ Revise Affordable Housing Fee Exemptions to Remove Code Inconsistency
- ✓ Revised City Code Relative to Oak Tree Mitigation to Facilitate Affordable Housing
- ✓ Completed Five (5) Boundary Line Adjustments, Lot Line Adjustments, Certificates of Compliance, Easement Vacations, Nine (9) Completed in the Prior Fiscal Year.
- ✓ Negotiated a Boundary Line Adjustment and Property Sale to Brent Harrington for a Portion of the City Park Parcel Adjacent to the Residence.
- ✓ City Trail Access. Monies from the proceeds of the preceding sale are being used to clean up a cloud on title affecting City access to its trail parcel adjacent to Finnegan Lane. Surveyor prepared title docs, map and descriptions and met with title officer to clean up title on shared property line with Palmer Family and City of Angels.
- ✓ Due to COVID-19, “Special Events” Reverted to Temporary Permits for Outdoor Dining. Permits were issued for:
 - Outdoor dining in the City parking lot behind Angels Creek Café for multiple businesses
 - La Hacienda Outdoor Dining
 - Cascabel Food Truck (Utica Park)
 - Man on the Mountain/Utica Hotel Food Truck (Utica Park and Parking Lot next to Utica Hotel)
- ✓ Approved Caltrans Encroachment Permit for Drop-off/Pick Up Zones in Seven (7) Locations along Main Street
- ✓ Secured \$160,000 SB 2 Grant in FY 2019-2020 which Funded Completion of the Preliminary Engineering for the East Trunk/Vallecito Road Sewer Line in the Current Fiscal Year
- ✓ Completed the General Plan and Code Updates Related to use of Business Attraction and Expansion for Housing with a Conditional Use Permit
- ✓ Secured \$65,000 LEAP Grant to Fund Hiring Consultant to Complete Wetlands Permitting to Allow Construction of East Trunk/Vallecito Road Sewer Line



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- ✓ Monitored the Per Capita Park Grant Program
- ✓ Completed and Submitted an Updated Application for the Utica Park Grant Expansion and Rehabilitation Project in the Amount of \$4,950,000. Decisions are Due in Late Summer.
- ✓ Secured a Public Safety Power Shut-off Grant in the Amount of \$300,000 for Generators for the Water Treatment Plant, Sierra Hope Food Bank and City Refueling Station. Grant awarded in March 2021.
- ✓ Submitted a Public Safety Code Update Grant in the amount of \$60,000 to CAL OES to Update City Codes Related to Public Safety
- ✓ Appointed Kris Klerk and Reappointed Commissioner Moncada to the Planning Commission. Commissioners Klerk and Broeder are up for Reappointment or Replacement in 2021.
- ✓ Prepared Annual Housing Report keeping the City current with State Regulations
- ✓ Transferred Property of the Stanislaus Avenue Alleyway to Mark Twain Elementary.
- ✓ Issued Two (2) Encroachment Permits on Mina Street City Property to Resolve Neighboring Landowner Dispute and Preserve City Right-of-Way
- ✓ Established a No Parking Zone on Holly Lane and Coordinated with Landowners to Remove Junk Storage
- ✓ Installed No Dumping Signs in Response to Neighborhood Complaint on Oak Place off Fairview
- ✓ Issued Notices to Residences with Non-Operational Vehicles Parked. Of note: Long standing code violation at 467 Live Oak, Angel Oaks was resolved with removal of the vehicle.

WATER/WASTEWATER OPERATIONS

DEPARTMENT HEAD- CHRIS O'FLINN

Staff Level of Support: 5 FT Plants, 5 FT Distribution and Operations, Parks and Street Maintenance.

Water

- ✓ Solicited Bids for Tank Painting, Staff Report to Follow
- ✓ Replaced Brine Pump on the On-Site Generation for Chlorine
- ✓ Replaced Pump #4 Variable Frequency Drive
- ✓ All Reports and Calibration are Up to Date, Annual Reports for 2020 are Due in May
- ✓ Completed all Quarterly Sedimentation Basin Cleanings
- ✓ Replaced Town Flow Meter
- ✓ Completed Annual Fore Bay Cleaning
- ✓ Completed Annual Filter Inspection
- ✓ Completed Tri-Annual Lead and Copper Study
- ✓ All Weekly, Monthly, Quarterly, and Annual Maintenance on 42 Pieces of Various Equipment Complete
- ✓ All Vehicle and Equipment Maintenance Complete



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Wastewater

- ✓ Covered Area for Bio-Solids is Complete
- ✓ Emergency Action Plan for Holman Complete
- ✓ WAS Pump Repairs on Pump No. 1 Complete
- ✓ Drying Area Project is Ready for Bidding, Staff Report to Follow
 - ✓ Stored Bio-Solids have been Delivered to Synagro
 - ✓ Stored Effluent in Holman Reservoir Emptied by October 1st
 - ✓ All Calibrations are Up to Date
 - ✓ All Reports are Up to Date
 - ✓ Replaced Spray Fields Flow Meter
 - ✓ Rebuild Lower Pump House Pump No. 2
 - ✓ Quarterly Intermediate Basin Cleaning Complete
 - ✓ All Weekly, Monthly, Quarterly, and Annual Maintenance on 86 Pieces of Various Equipment Complete



- ✓ Annual Equalization Basin Cleaning Complete
- ✓ Annual Maintenance on Spray Field Complete
- ✓ Annual Spray Fields Fire Breaks Complete
- ✓ All Vehicle and Equipment Maintenance Complete

Other

- ✓ Installed Generator at Police Department
- ✓ Contracted Tree Removal in Utica Park
- ✓ Worked with NCPA Contractors on Helicopter Operations Landing Zone
- ✓ Responded to PRV Failure at Museum

Public Works

- ✓ Intersection of Pacific, Mark Twain and Gold Cliff Yield and Stop Signs Installed
- ✓ New Fire Hydrant Middleton's Shopping Center
- ✓ New LED Lights for Medic-Flight and MACT Parking Lot
- ✓ Repaired Sinkhole, Slate Circle
- ✓ Removal of Ore Carts, Blair Mine Rd.
- ✓ Moved City Hall
- ✓ Keeping Up with Changing COVID-19 Protocols
- ✓ Greenhorn No. 2 Lift Station Control Building Painted
- ✓ Repaired Water Main, Crossing Highway 49 Bridge



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- ✓ Clay Valves Rebuilt at Museum and Stelte
- ✓ George Reed Utility Request and Repair of Water Services Broken During Installing of Sidewalk
- ✓ Respond to 15 Sewer Plugs, 7 City Responsibility
- ✓ 6 Water Main Breaks
- ✓ 16 Water Service Repairs

WATER/WASTEWATER ENGINEERING
CONTRACT DEPARTMENT HEAD- DAVE RICHARDS
Staff Level of Support: 1 Contract Split

- ✓ Completed 90% Design Documents for Booster Way Sewer Replacement Project
- ✓ Completed 90% Design Documents for East Angels Trunk Sewer/Vallecito Road Sewer Replacement Project
- ✓ Completed 90% Design Documents for Critical Water and Wastewater Infrastructure Protection Project
- ✓ Completed Bid Documents for Biosolids Handling Area Improvements at City Wastewater Treatment Plant
- ✓ Completed Preliminary Design Documents for Water Treatment Plant Improvements Project
- ✓ Completed Preliminary Design Documents for Main Street Sewer Replacement Project
- ✓ Completed Holman Dam Inundation Study and Submitted to State Division of Dam Safety
- ✓ Completed draft Floodwater Study in Collaboration with Fire Department with Funding Received from the State Department of Water Resources

GENERAL AND TRANSPORTATION ENGINEERING
CONTRACT DEPARTMENT HEAD- JENNIFER MAXWELL
Staff Level of Support: 1 PT Contract Split

- ✓ Started Development of GIS Mapping Database for City.
- ✓ Assisted the City with Acquisition of a Full-Size Plotter Scanner.
- ✓ Investigated Options for Electronic File Storage, Back-Up, and Remote Access.
- ✓ Advocated for the City when Coordinating Caltrans Encroachment Permit Work.
- ✓ Prepared Two (2) Grants for the South Reach of the Angels Creek Trail.
- ✓ Assisted the Residents Adjacent to the Small Pond with Odor and Mosquito Complaints. Began Maintaining Water Level of Pond and Treated with Beneficial Bacteria.
- ✓ Prepared a Request for Proposal (RFP) for all LLD Services.

Murphys Grade Sidewalk and Infill Project

- ✓ Obtained Caltrans Encroachment Permit
- ✓ Worked with COG & Caltrans to Allocate \$48,363 in Additional Funding to Murphys Grade Project
- ✓ Submitted Request for Authorization for Construction Funds Package in the Amount of \$2.33 Million



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SR 49 Sidewalk Infill Project

- ✓ Obtained Right of Way certification
- ✓ Submitted Request for Authorization for Construction funds package (\$1,820,000)
- ✓ Completed 100% design and obtained Caltrans Encroachment permit
- ✓ Successfully advertised and awarded the project
- ✓ Worked with COG & Caltrans to Ensure Additional Funding (\$450,000) was Available to Award and Complete the SR-49 Sidewalks Project (\$2,270,000)

- ✓ Substantially Completed Construction with Change Orders Totaling Less than 4% of Awarded Contract Value (Total contract awarded \$1,727,333; Change orders \$55,123)
- ✓ Provided Required Quarterly Progress Reports to Caltrans for use of Active Transportation Program (ATP) Funds

Angels Creek Trail Project

- ✓ Presented Phased Transit Station Conceptual Layout and Aesthetics
- ✓ Completed 35% Design of the Trail
- ✓ Completed Several Environmental Studies; Working on Biology and Cultural Studies

Coordination with Caltrans

- ✓ Established Monthly Executive Team Meeting with Caltrans, CCOG, Calaveras County and the City
- ✓ Caltrans has Added Landscaping and Irrigation for this Project to their Angels Camp ADA Improvements Project, Estimated \$150,000
- ✓ Caltrans has Added Planning, Engineering and Construction of the Sidewalk to Utica Park to their Angels Camp ADA Improvements Project allowing the City to Cancel the Historic Downtown Main Street Project and Transfer Funds to Murphys Grade, Estimate \$1,120,000
- ✓ Caltrans has Agreed to Assess Crosswalks Locations per the Main Street Plan and, if Justified, Add them to their Angels Camp ADA Improvements Project, Estimate \$30,000
- ✓ Caltrans has Increased Funding of their Angels Camp ADA Improvements Project \$1.3 Million for a Total of \$11.5 Million.
- ✓ Caltrans has Completed the Project Initiation Document (PID) and Topographic Surveys and are Working on Preliminary Design, Environmental Studies and Identification of Right of Way Needs
- ✓ Caltrans has also Completed the PID for the Intersection Improvements at SR 4/SR 49 and SR 49/Francis and Currently Evaluating the Type of Intersections to Construct
- ✓ Caltrans has Agreed to Allow Access from SR 4 at Foundry Lane and Provided Steps for Developer to Move Forward to Expand the Existing 30-Foot Access to 90-feet
- ✓ Provided Annual Roadway Maintenance and Rehabilitation Account (RMRA) Project lists and expenditure reports
- ✓ Updated Quality Assurance Program (required by Caltrans)



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For the Future

- ✓ Provided updated list of City projects to CCOG for inclusion in Calaveras County's Regional Transportation Program 2021 update
- ✓ Updated draft 5-year Capital Improvement Program
- ✓ Working on detour permit with Caltrans for future events



POLICE DEPARTMENT
DEPARTMENT HEAD- CHIEF ELLIS
Staff Level of Support- 8 FTE, 1 PT

- ✓ Applied for and Received DOJ Step Grant in the Amount of \$27,500
- ✓ Received USDA Grant for Vehicle Purchase in the Amount of \$38,800
- ✓ Applied for Marijuana DUI Enforcement Grant (Grant Year 2021/2022)
- ✓ Hired Sgt Savage in October 2020
- ✓ Hired Officer Steve Sanford in November 2020
- ✓ Hired a New Part-Time Clerical Team Member (Cindy Sherrow) to Assist with Clerical Support Including Parking Enforcement and Report Preparation.
- ✓ Police Department Staffing Levels Stabilized Meeting the Goal of the 5-Year Plan
- ✓ Conducted and Passed Multiple DOJ Audits
- ✓ Developed Impactful COVID-19 Communication and Relationship Messaging via Social Media with Local Residents
- ✓ Successful management of George Floyd Protests in Angels Camp. An estimated 300-400 participants took part in the actual protest. This was a complex task in dealing with many unknowns during a time when many were overcome with very strong emotions. Our teams were successful in handling this event because of good relationships with our partner agencies and their willingness to assist. Due to large scale planning this event went off without any problems to note.
- ✓ Maintained a Positive Social Media Presence throughout COVID-19 Multiple Officer Trainings Scheduled for 2021. These had previously been put on hold due to staffing levels and COVID-19 during the



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preceding months. Upcoming courses consist of: Rangemaster Course (one officer), ARIDE (Advanced Roadside Impaired Driving Enforcement / three officers), Internal Affairs (one sergeant), Child Seat Safety Instructor (one officer), Rifle Course (one officer), CIT (Crisis Intervention Training / one officer, one sergeant), Radar Operator (two officers)

- ✓ Purchased Body Cameras for All Sworn Personnel in June of 2020.
- ✓ Purchased a Patrol Vehicle, Currently Being Upfitted
- ✓ Planning to Construct a Police Department Firing Range
- ✓ Policy Manual Maintenance and Legal Reporting (State and Federal). This year has been extremely impactful with the adoption of additional laws requiring more reporting of information to the state which requires several more hours a month of staff time. Rules regarding reporting of and use of force changes were enacted and are now being reported on as well. The police department is preparing for additional reporting requirements to which will begin in January of 2022. This will also require additional staff time and officer time as well (RIPA or Racial and Identity Profiling Act / STOP Data).
- ✓ Participated/Supported the Following Community Events:
 - Easter COVID-19 Parade
 - Christmas Decorations Community Event At Calaveras Lumber
 - Community Cleanup “Trash Bash” Event

FIRE DEPARTMENT

DEPARTMENT HEAD- CHIEF ROHRABAUGH

- ✓ Fire Chief Assigned As Co-Incident Commander Of County COVID-19 Response.
- ✓ Work With Cal Fire and Fire Safe Council to Prioritize Wildfire Prevention Projects to Protect Angels Camp. Many Items in Progress.
- ✓ Continue Staffing Plan/Contract with Altaville Melones Fire District to Assure (4) Ffs Respond to all Calls for Service also Decreasing Response Times to the North City Area.
- ✓ Implement Structured Staffing Schedule to Increase Continuity of Crews and Provide Needed Levels of Oversight.
- ✓ Assigned the Full-Time Fire Captain to Training Officer Position.
- ✓ Implement Target Solutions Training Program.
- ✓ Placed New Ladder Truck and Wildland Fire Engine in Service.
- ✓ Maintained and Tested Emergency Equipment Required According to State Standards.
- ✓ Re-Implementation of Commercial Inspection Program, Weed Abatement Program, Address Public Fire And Safety Concerns, And Start A Pre-Fire Plan Program



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- ✓ Complete Approximately (100) Life Safety State Required Inspections.
- ✓ Started the Restructure of all Policies And Procedures; Work With RMA And Lexipol on this Concept.
- ✓ Working with CAL FIRE on a Contract for Wildland Response and Vegetation Management.
- ✓ Plan Review for Multiple New Residential and Commercial Developments, Generator and Solar Installations, and Commercial Tenant Improvements.
- ✓ Department Changes In Personnel:
 - Engineers' James Klyn And Joel Teran as well as Firefighter Spencer Mcneal Left Part Time Positions with the Fire Department for other Career Opportunities.
 - Captain Mark Gonzalez is Functioning as a Duty Officer Out of Class 54 Hours A Week.



- ✓ Received PG&E Calaveras County Allocation from Butte Fire Settlement to Purchase New Wildland Fire Engine. \$250,000
- ✓ Received Office of Traffic Safety Grant For New Auto Extrication Tools Through Regional Grant. \$50,000
- ✓ Received OES EMPG Grant for Active Shooter, Technology, and PPE/EMS Equipment. \$20,000
- ✓ Received CAL FIRE Volunteer Assistance Grant for Firefighting Tools, Equipment, And PPE. \$18,000
- ✓ Received OES PSPS Grant for Evacuation Center Power Generator At Mark Twain Elementary School. \$80,000

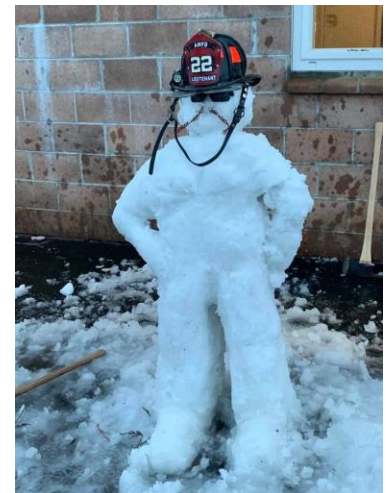
- ✓ Received California Fire Foundation Grant for City's Portion of CAL FIRE Grant. \$9,000
- ✓ Received OES/Homeland Security Grant for Communications Equipment. \$7,000
- ✓ Received CDBG Planning Grant For Design of New Fire Station. \$250,000
- ✓ Received OES Mutual Aid Response to California Wildfires \$300,000

- ✓ Completed Fire Prevention Public Education at the Following Locations:

- Foothill Village
- Christian Family Learning Center
- Mark Twain Elementary School
- Lil Schulz Day Care
- St. Patrick Church Kindergarten
- Refuge Church Kindergarten
- Bret Harte High School

- ✓ Participated in the Following Community Events:

- Easter COVID-19 Parade
- Christmas Decorations Community Event At Calaveras Lumber
- Community Cleanup "Trash Bash" Event
- Multiple Community Meetings Regarding O'reilly Fire



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- CPR & AED Classes for Community and Other City Departments
- Multiple COVID-19 Vaccination Site Participation

- ✓ Responded to the Following Major Emergency Events:
 - CCOE School Fire, Stanislaus Ave.
 - O'reilly Vegetation Fire, Utica Park
 - Travel Lodge Vegetation Fire, N. Main St.

- ✓ Overall COVID-19 Response
 - Fire Chief Assigned As CO Incident Commander
 - All Staff Trained On COVID-19 Response/New SOP's
 - All Staff Fit Tested For N95 Respirators
 - Obtain All PPE For COVID-19 Response
 - Public Information Campaign For COVID-19

- ✓ Assist PD And Increase Staffing During Community Protest Events
- ✓ Flood Water Response Plan Completed

FINANCIAL IMPACT

None

